

**Application Form For Marketing Development Assistance For participation in Trade Fair/Exhibition/BSM/Trade delegation abroad**

**Ref.No.** \_\_\_\_\_ **Date:** \_\_\_\_\_

01.Name of the firm with full address.

**IEC No.** \_\_\_\_\_

02.EH/TH Certificate No. & Date \_\_\_\_\_

**Valid upto** \_\_\_\_\_

03. FOB value of exports during the last **Financial year (Rs.in crores)**

04.Particulars of fair/exhibition/BSM/  
**Trade Delegation**

**Name of event:**

**Place:**

**Country:**

**From.....To.....**

05.Particulars of visit Date of departure from India

**Date of arrival in India**

06.Details of proposal(s) already  
**Submitted in the same financial year.**

07.Details of earlier participations in the same event with MDA assistance.

08.Name and designation of the person  
**going abroad**

**Place:**

Date: Signature:

**Annexure-VI**

**Claim Form for Marketing Development Assistance For Participation in Trade  
fairs/Exhibitions/BSM/Trade Delegation abroad**

**Ref. No.** \_\_\_\_\_

**Date:** \_\_\_\_\_

**01 Name of the firm with full address**

**IEC No.** \_\_\_\_\_

**02 Approval letter No. and date**

**03 F.O.B. value of exports during the last financial year.**

**Rs. in crores**

**04 Particulars of event Name:**

**City :**

**Country**

**Duration of fair from \_\_\_\_\_ To \_\_\_\_\_**

**05 Date of actual departure from India.**

(please attach self certified photocopy of passport duly highlighting date of departure).

**06 Date of actual arrival from**

**India.**

(please attach self certified photocopy of passport  
duly highlighting date of arrival).

**07 Name & Designation of person**

**who attended the event.**

**Contd...**

**08 No. of proposals already submitted in the same financial year.**

**09 Details of participations made with MDA assistance in the past in the  
same event.**

**10 Whether assistance availed from other Govt. Bodies/EPCs/Commodity Boards/APEDA/MPEDA/ITPO etc. for the activity under reference?**

**Yes/No.**

**(If yes, please give full details)**

**11 Expenditure incurred**

**a) Actual return airfare by economy excursion class**

**b) Actual expenditure incurred on stall, decoration, water & electricity charges.**

Rs\_\_\_\_\_ Rs\_\_\_\_\_ (Please attach original air ticket/jacket used during the journey along with self

certified photocopies of receipt, bank advice etc. evidencing payment made)

**12 Amount claimed Rs\_\_\_\_\_**

**Undertaking and Declaration**

I/We hereby solemnly undertake/declare that the particulars stated above are true and correct to the best of my/our knowledge and belief.

No other application for claiming assistance for this participation and/or travel cost has been made or will be made in future against purchase covered by the application.

Any information, if found to be incorrect, wrong or misleading, will render/us liable to rejection of our claim without prejudice to any other action that may be taken against us in this behalf.

If as a result of scrutiny any excess payment is found to have been made to me/us, the same may be adjusted against any of the subsequent claims to be made by my/our firm or in the event no claim is preferred, the amount overpaid will be refunded by me/us to the extent of the excess amount paid.

Signature :  
Name in Block Letters Designation : : :  
Name of the Applicant Firm Company  
Seal

Place: Date:

**CHARTERED ACCOUNTANT CERTIFICATE**

I/We hereby confirm that I/We have examined the claim papers,, books of account and the prescribed documents in respect of the claim of M/s. and hereby certify that:

- (i) The participant is regular employee/director/ partner/proprietor of the company
- (ii) Participation is as per the maximum permissible participations under the MDA Scheme.
- (iii) Minimum of 14 days clear advance notice had been given to the concerned EPC/Trade Body .
- (iv) The participant company/firm/concern is not under investigation/charged/prosecuted/ debarred/black listed under Foreign Trade (Development & Regulation) Act, 1992 , FEMA, Customs Act 1962
- (v) The total number of participations in this particular trade fair/exhibition is not exceeding three.
- (vi) The date of return to India is within 45/90 days of the date of making this application.
- (vii) The f.o.b. value export figures during the last financial year is less than Rs. 30 Crores.
- (viii) It has been ensured that the information furnished is true and correct in all respects, no part is false or misleading and no relevant information has been concealed or withheld.

Neither I/We nor any of our partners is a partner/Director or an employee of the above named entity or its associated concerns.

I fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Signature & Stamp/seal of the Signatory \_\_\_\_\_  
Name \_\_\_\_\_  
Membership No. \_\_\_\_\_  
Full address \_\_\_\_\_

Name and address of the Institution where registered.

Date:

Place: