



THE HANDLOOM EXPORT PROMOTION COUNCIL

(MINISTRY OF TEXTILES, GOVT. OF INDIA)

No.34, Cathedral Garden Road,
Nungambakkam,
Chennai - 600 034.

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Website : www.hepcindia.com

HEPC/MEM/RTE/RENEWAL/2010

Dt.01.03.2010

All Members/Registered Textile Exporters of the Council.

Dear Sirs,

Sub: Renewal of Membership/Registered Textile Exporters
of the Council for the year 2010-11 – Payment - Reg.

As you are aware, the renewal of your Membership/RTEs for the year 2010-11 falls due on 01-04-2010.

You are therefore requested to send a Draft/Cheque for Rs.4000/- (Rupees four thousand only) being the renewal subscription fee for Membership/RTEs for the year 2010-11 **on or before 30/04/2010**. Any change in address, Telephone number, Fax, E-mail, website should be updated in the renewal format enclosed along with a request letter for changing the same. Renewal of Membership/RTEs subscription without the details in the prescribed format will not be accepted.

Members/RTEs situated in the Northern Region i.e., Assam, Bihar, Chhattisgarh, Gujarat, Haryana, Himachal Pradesh, Jammu & Kashmir, Manipur, Madhya Pradesh, New Delhi, Nagaland, Punjab, Rajasthan, Uttar Pradesh, West Bengal, are requested to send their annual subscription to our Regional Office at Plot No.1004, 10th Floor, Padma Towers, 5, Rajendra Place, New Delhi – 110 008.

We once again request you to kindly send your annual subscription for the year 2010-11 i.e. Rs.4000/- along with the proforma duly filled in and send the same without fail. Further we also remind you to renew your annual subscription for 2010-11 for the Council's Newsletter.

Thanking you,

Yours faithfully,

(BEELA RAJESH)
Executive Director

Encl: As above.

**THE HANDLOOM EXPORT PROMOTION COUNCIL,
CHENNAI-34.**

PROFORMA FOR RENEWAL OF MEMBERSHIP/RTEs

Name of the Firm :

Registration (RCMC) No. :

Address of Company with
City & Distt. :

Telephone Nos. :

Fax No. :

E-mail Address :

Website :

Renewal subscription for the year : **2010 - 11**

Amount of subscription : **Rs. 4000/-**

D.D./Cheque No., Date and
Bank Name :

Annual Export Turn Over (HANDLOOM) :

Contact Person :

Whether Registered as Manufacturer
Exporter or Merchant Exporter :